

Two Rivers Buses, Inc. Disciplinary Action Plan

First Student Violation:

The bus driver will council the student(s), discuss the behavior, and give a verbal warning. Assigned seating may be enforced. Following the above interventions, a description of the violation will be written up by the driver on a Bus Incident Form and submitted to the office of Two Rivers Buses, Inc. The bus driver may also choose to contact the student's parent.

Second Student Violation:

The above actions have been taken, and the student's behavior continues to violate the policy. A Bus Misconduct Form is submitted by the driver to Two Rivers Buses, Inc.'s office personnel to determine the action taken by the bus company. Once determined, the consequences will be delivered to the respective school officials.

The school official will have a conference with the student, review the transportation guidelines as appropriate per age level and remind the student of the consequences of continued behavior. A copy of the report will be sent home to the student's parent/guardian. A copy of the misconduct form will be kept on file at the school and bus company for future review.

Third Student Violation:

The above actions were taken in the first and second violation. The student's behavior continues to violate the policy. A second and subsequent Bus Misconduct Form is submitted by the driver and delivered to Two Rivers Buses, Inc. Once consequences are determine by the office personnel the report will be submitted to the respective school officials. School officials will review the Misconduct Form and deliver the consequences to the student. A copy of the report will be sent home to the student's parent/guardian. A copy of the misconduct form will be kept on file at the school and bus company for future review.

One of the following steps may be taken based on the severity of the behavior (action is left to the discretion of the bus company)

1st Bus Suspension: 3 school days

2nd Bus Suspension: 7 school days

3rd Bus Suspension: 15 school days

4th Bus Suspension: 30 school days

5th Bus Suspension: loss of riding privileges for the remainder of the school year

Wisconsin law requires a student's attendance in school. If bus privileges are revoked, it will remain the responsibility of the parent or guardian to transport the student to and from school.

Actions that could Result in Bus Suspension

The following behaviors may merit immediate suspension from riding the school bus. Such suspensions will be determined by Two Rivers Buses, Inc and or Two Rivers school officials.

Insubordination: Defined as a direct refusal to follow instructions of the bus driver or others in charge.

Smoking, Drugs, or Alcohol: Defined to mean any act leading to or participation in these activities.

Fighting: Defined to mean any act leading to aggression or harm, or physical assault upon a person or persons, regardless of whether or not promoted by the action of others.

Abusive or Offensive Language: Defined to mean abusive or derogatory remarks intended to be uncomplimentary or unacceptable. Harassment or verbal abuse falls into this category.

Destruction of Bus Property: Defined to mean any act relating to the marring, cutting, tearing, or general destruction of the bus or bus property.

Repeat Offenders: Defined to mean students who have three completed Bus Misconduct Forms in a calendar school year.

Weapons: Defined by the Two Rivers Public School Policy #5772. The Board of Education prohibits students from possessing, storing, making, or using a weapon in any setting that is under the control and supervision of the District for the purpose of school activities approved and authorized by the District including, but not limited to, property leased, owned, or contracted for by the District, a school-sponsored event, or in a District vehicle, to the extent permitted by law without the permission of the District Administrator.

The term "weapon" means any object which, in the manner in which it is used, is intended to be used, or is represented, is capable of inflicting serious bodily harm or property damage, as well as endangering the health and safety of persons. Weapons include, but are not limited to, firearms (including, but not limited to, firearms as defined in 18 U.S.C. 921(a)(3)), guns of any type whatsoever, including air and gas-powered guns (whether loaded or unloaded), knives, (subject to the exceptions below) razors, with unguarded blades, clubs, electric weapons, metallic knuckles, martial arts weapons, ammunition, and explosives.